

## **Campus Security Policy**

### **Shear Learning Academy of Cosmetology, Inc DBA Reflections Academy of Beauty**

In accordance with the Jeanne Cleary Disclosure of Campus Security Policy and Campus Crime Statistics Act Shear Learning collects crime statistics as the basis for the Annual Security Report that is made available to students, employees, applicants, for enrollment or employment. Campus is defined as any building or property owned or controlled by the school within the same contiguous area used by the school in direct support of related to its educational purpose. The following criminal offenses, published April 4, 2012, include any crime statistics that occurred on campus during the previous three-year period.

1. Any student or employee witnessing a criminal act or emergency must report the action to their Administrator – Rebecca “Riki” Wright, or Instructors – Shelby Stadler or Judy Stephanie White.  
*Note:* The student body can report to the police as they feel is appropriate, however all reports shall be given to Rebecca “Riki” Wright, or Instructors – Shelby Stadler or Judy Stephanie White who will take appropriate action by:
  - i. Calling emergency services or local law enforcement
  - ii. Referring a student or staff member to emergency or law enforcement agency to assist with witness information
  - iii. Collect and maintain a file of all emergency or crime reports
2. The school is only accessible to students and the public during normal business hours. Staff members are available during all normal business hours to ensure timely reporting of any reported incidents.
3. Reflections Academy of Beauty does not maintain campus residence facilities or campus security/emergency services. Any law enforcement matter or emergency situation is the jurisdiction of local law enforcement/emergency agencies and if a situation arises the proper authorities will be contacted.
4. The school has a camera monitoring system for the safety of the staff and student body. The cameras are confined to the clinic floor, front classroom, front main hallway, and reception area.
5. This information is provided to all students and staff members. This information is also discussed with incoming students at orientation.
6. The Campus has a three (3) year Campus Security Report
  - a. Please see the following below:

## Campus Security Report 2018

### Shear Learning Academy of Cosmetology, Inc DBA Reflections Academy of Beauty

Campus security and safety are important issues in postsecondary education today. As required by the U.S. Department of Education, Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty, is committed to ensuring we are in compliance with the act known as the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act, or Clery Act. This act provides students and families, as higher education consumers, with the information they need to make informed decisions. The Jeanne Clery Act requires colleges and universities to:

- **Publish an Annual Security Report** by October 1, documenting three calendar years of select campus crime statistics including security policies and procedures and information on the basic rights guaranteed victims of sexual assault. The law requires schools make the report available to all current students and employees, and prospective students and employees must be notified of its existence and given a copy upon request. Schools may comply with this requirement via the internet if required recipients are notified and provided exact information regarding the on-line location of the report. Paper copies of the ASR should be available upon request. All crime statistics must be provided to the U.S. Department of Education.
- **Disclose crime statistics for incidents that occur on campus, in unobstructed public areas immediately adjacent to Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty.** The statistics must be gathered from local law enforcement and other school officials who have "significant responsibility for student and campus activities."
- **Issue timely warnings about Clery Act crimes which pose a serious or ongoing threat to students and employees.** Institutions must provide timely warnings in a manner likely to reach all members of the campus community. Timely warnings are limited to those crimes an institution is required to report and include in its Annual Security Report.
- **Devise an emergency response, notification and testing policy.** Institutions are required to inform the campus community about a "significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus." An emergency response expands the definition of timely warning as it includes both Clery Act crimes and other types of emergencies (i.e., a fire or infectious disease outbreak). Colleges and universities with and without on-campus residential facilities must have emergency response and evacuation procedures in place. Institutions are mandated to disclose a summary of these procedures in their Annual Security Report. Additionally, compliance requires one test of the emergency response procedures annually and policies for publicizing those procedures in conjunction with the annual test.

### Geography

Campus is defined as "any building or property owned or controlled by the school within the same contiguous geographic area and used by the school in direct support of or related to its educational purpose." The campus includes the facilities located at 241 N. Main, Decatur, IL 62523. There are no buildings or properties owned or controlled by campus student organizations which are recognized by this institution. However, public property that is within Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty Academy of Cosmetology, Inc's campus would include the parking lot located directly behind the building, as well as the sidewalks along both sides of North Main Street, located directly in front of the school.

### **Off-campus Locations and Student Organizations**

Shear Learning Academy of Cosmetology, Inc does not own any off-campus locations for student organizations.

### **Timely Warning Policy**

Campus wide timely warnings are provided to give students, faculty, and staff timely notification of crimes and other events that may represent a serious or ongoing threat to the campus community and to heighten safety awareness. A Timely Warning will be prepared when a crime is reported to or brought to the attention of the Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty CSA's (Campus Security Authorities). A CSA is defined as any person who has the authority and duty to take action or respond to particular issues on behalf of the institution. Information for alerts may also come from other law enforcement agencies or other officers.

Information about criminal incidents is reviewed on a case-by-case basis to determine whether those incidents represent a serious or continuing threat to the campus community. Incidents will be reviewed based on the nature of the crime, the facts of the case and the information known to the the CSA's.

This communication is prepared as part of the timely warning requirement of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

### **Who to Contact**

Anyone with information warranting a timely warning should report circumstances to any of the Campus Security Authorities (CSA's).

Owner – Rebecca Wright [riki@reflectionsacademyofbeauty.com](mailto:riki@reflectionsacademyofbeauty.com)

Compliance Officer – Lasonya Jackson [lasonya@reflectionsacademyofbeauty.com](mailto:lasonya@reflectionsacademyofbeauty.com)

### **Timely Warning Procedure**

The CSA's at Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty Academy of Cosmetology, Inc will issue a Timely Warning when a report is received of a violent crime against a person or a particularly threatening crime against property on campus that represents an ongoing danger to the safety of students, faculty and staff. Timely Warnings are sequentially numbered, beginning January 1 of each year, and provide details of the crime, a description of the suspect if known, information on whom to contact about the investigation.

When CSA's at Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty Academy of Cosmetology, Inc become aware of off-crimes investigated by the City of Decatur Police that may present a serious or continuing threat to the campus community, a Timely Warning may be issued. This will be determined by the CSA's on a case-by-case basis based on the facts of the situation, the possible impact to the campus community, and the information provided by the City of Decatur.

Information included in Timely Warnings:

1. A succinct statement of the incident.
2. Possible connection to previous incidents, if applicable.
3. Physical description of the suspect, if available.
4. Photo or composite drawing of the suspect, if available.
5. Date and time the bulletin was released.
6. Other relevant and important information.

The warning will be issued through email, memos, texts or announcements to students, faculty and staff by a member of the administrative personnel listed below. The CSA's may also contact the media directly to distribute information about criminal incidents in some situations.

Owner – Rebecca Wright [riki@reflectionsacademyofbeauty.com](mailto:riki@reflectionsacademyofbeauty.com)

Compliance Officer – Lasonya Jackson [lasonya@reflectionsacademyofbeauty.com](mailto:lasonya@reflectionsacademyofbeauty.com)

### **Emergency Response and Evacuation**

In the event that a significant emergency or dangerous situation were to be confirmed on campus involving an immediate threat to the health or safety of students or employees, Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty will immediately notify all students and staff of the emergency or situation. An emergency or dangerous situation will be confirmed by the CSA's of the school prior to notifying students and staff. Confirmation of such an event will be made after investigation of the situation and determination that an immediate threat is posed.

In the situation that such an event arises, the CSA's of Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty will initiate the notification of staff and students through verbal announcements. The content of the notification will depend on the emergency taking place. If the owners are unable to be contacted, all staff members will have the authority to carry out a notification to staff and students. Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty will, without delay, and taking into account the safety of the students and staff, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. Evacuation of the school will take place if deemed necessary and beneficial by the CSA's. Staff members will be notified of the decision to evacuate and will be responsible for assisting in the evacuation of all students, clients and other staff members.

Any of the CSA's listed above are responsible for confirming an emergency and initiating the notification system are:

Owner – Rebecca Wright [riki@reflectionsacademyofbeauty.com](mailto:riki@reflectionsacademyofbeauty.com)

Compliance Officer – Lasonya Jackson [lasonya@reflectionsacademyofbeauty.com](mailto:lasonya@reflectionsacademyofbeauty.com)

To disseminate information to the larger community emergency information will be disseminated to the larger community by television, radio, and Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty's social media accounts.

### **Fire Evacuation Procedure**

In case of fire in the school itself or in any building that the school is connected to, school faculty will notify all students and clients.

STAY CALM - Advise all clients that you are not sure of the emergency but need to evacuate the building. Assure all clients that their needs will be taken care of when faculty secure the safety of all students and clients.

All students should take their client, and help other students and clients if need be, and proceed to the nearest exit. Students, clients, and faculty will meet in the parking lot directly across Main Street from the school. It is imperative that all students and clients go to this location so that faculty can do a head count to make sure everyone has made it out of the building.

Once all students and clients are accounted for the needs of the clients will be seen too.

### **Emergency Testing**

Shear Learning Academy of Cosmetology, Inc will test the emergency response and evacuation procedures on an annual basis through performing drills of these procedures. Staff members will be made aware of these tests in advance, however, students will not be notified ahead of time. Each year, when a test is performed, Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty will also publicize its emergency response and evacuation procedures through literature passed out to all students and staff. Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty will document each emergency test that is performed. The documentation will include a description of the test, the date the test was held, the time the test started and ended and whether the test was announced to students and staff members.

### **Missing Student Notification**

Our schools do not provide on-campus housing; therefore, in accordance with Department of Education and HEOA Sec. 488(g) amended HEA Sec.485 (20 U.S.C. 1092): added HEA Sec.485 (j), we do not have a Missing Person Notification Policy.

### **Statistics from Local Law Enforcement Agencies**

Shear Learning Academy of Cosmetology, Inc will make a good-faith effort to collect crime statistics for all Clery Act crimes committed in the included geographic locations from the Decatur Police Department. Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty will contact the Decatur Police department via letter or email requesting crime statistics.

### **The Annual Disclosure of Crime Statistics:**

The CSA's at Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty prepare this report to comply with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act. The full report is located in our administrative offices and will be distributed to anyone who may make a request at any time. The students and staff of Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty will be notified annually of the availability of an updated report via email or memo. This report is prepared in cooperation with the Decatur Police Department well as the Campus Security Authorities at Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty. Sources of crime statistics include those reported to the City of Decatur, and also reports provided directly to the CSA's at Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty. These statistics are also submitted to the Department of Ed through their web-based data collection site.

All requests for the report can be emailed or in person to:

Owner – Rebecca Wright [riki@reflectionsacademyofbeauty.com](mailto:riki@reflectionsacademyofbeauty.com)

Compliance Officer – Lasonya Jackson [lasonya@reflectionsacademyofbeauty.com](mailto:lasonya@reflectionsacademyofbeauty.com)

Campus crime, arrest, and referral statistics include those reported to the Decatur Police Department as well as those reported to Campus Security Authorities of Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty. The campus includes the facilities located at 241 N. Main, Decatur, IL 62523 and also includes the alley space located directly behind Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty, DBA, Reflections Academy of Beauty as well as the sidewalks along both sides of North Main Street, located directly in front of the school.

\* Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty became eligible for Title IV Funding in October of 2011, and therefore Crime Statistics are available from October to December 2011.

Offenses	On Campus			Public Property		
	2016	2017	2018	2016	2017	2018
Murder/ Non-negligent manslaughter	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0
Non-forcible sex offenses	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
<b>Hate Crimes</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Murder/ Non-negligent manslaughter	0	0	0	0	0	0
Forcible sex offenses	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Motor vehicle theft	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0
Destruction/Damage/Vandalism of property	0	0	0	0	0	0
<b>Arrests and referrals for disciplinary action</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Weapons: Carrying, Possessing, Etc.	0	0	0	0	0	0
Drug Abuse Violations	0	0	0	0	0	0
Liquor Law Violations	0	0	0	0	0	0

### **Crime Reporting**

For non-emergencies, please contact the Campus Security Authorities 217-425-9117 and the Decatur Police Department non-emergency line 217-424-2711. For emergencies only, please dial 9-1-1 and inform a Campus Security Authority of the emergency. Any suspicious activity or person seen in the parking areas or loitering around vehicles, inside the building or outside the building should be reported to either the CSA's at Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty or Decatur Police Department.

Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty encourages anyone who is a victim or a witness to any crime to promptly and accurately report the incident to the police. Police reports in the state of Illinois are public records, and CSA's at Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty cannot hold reports of crime in confidence. Crimes should be reported to CSA's to ensure inclusion in the Crime Statistics Report and to aid in providing timely warning notices to the students, staff and guests when appropriate. Reports that are to be included in the Crime Statistics Report will be made confidential.

All incidents are reviewed by CSA's and owners of Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty and potential action will then be taken if, after investigation, it is deemed appropriate. Upon receipt of this report Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty, DBA, Reflections Academy of Beauty Inc. will determine the appropriate response,

which could include disciplinary action against the offender(s), notification to the campus community or other public safety alternatives deemed appropriate given the circumstances. If the incident is criminal in nature, local law enforcement agencies will be notified immediately. If the incident is an emergency, dial 911 immediately.

### **Reporting Procedures**

Anyone with information warranting a timely warning should report circumstances to any of the Campus Security Authorities (CSA's).

Owner – Rebecca Wright [riki@reflectionsacademyofbeauty.com](mailto:riki@reflectionsacademyofbeauty.com)

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All reports will be investigated. Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty does not have procedures for voluntary, confidential reporting of crime statistics. Violations of the law will be referred to the local law enforcement agency, Decatur Police Department and when deemed appropriate. When a potentially dangerous threat is reported to Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty, DBA, Reflections Academy of Beauty a timely report or warning will be issued through e-mail announcements, the posting of flyers, in class announcements, memos or other appropriate means.

### **Security and Access Policy**

During business hours, Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty will be open to students, parents, employees, contractors, clients and invitees. During non-business hours, access to Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty is by key, if issued.

Security cameras are currently present in the front entranceway/receptionist area, clinic floor, front classroom, and back hallways. Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty also has a security system installed.

### **Campus Residences**

Shear Learning Academy of Cosmetology, Inc DBA, Reflections Academy of Beauty does not have any campus residences.

### **Campus Law Enforcement and or Security**

Shear Learning Academy of Cosmetology, Inc DBA, Reflections Academy of Beauty does not employ security personnel or Campus Police.

### **Pastoral Counselors and Professional Counselors**

Shear Learning Academy of Cosmetology, Inc DBA, Reflections Academy of Beauty does not employ any Pastoral or Professionals Counselors

### **Security Awareness**

A common theme of crime prevention is to encourage students and employees to be aware of their own security and the security of others. The following Safety Tips are distributed to new students at the time of Orientation.

1. Do not allow the opportunity for a crime to occur—avoid placing yourself in environments in which it's easier for criminals to commit a personal crime.
2. Always keep your doors and windows locked.

3. If possible, let a friend or roommate know where and with whom you'll be and when you'll be back when you go out.
4. Trust your instincts! If you feel uncomfortable about someone near you on the street, in an elevator, or getting off a bus, head for a populated place or yell for help.
5. Use well-lit and busy sidewalks.
6. Avoid walking alone or walking near vacant lots, alleys, construction sites, and wooded areas.
7. Carry a cell phone, whistle, or a personal alarm to alert people that you need help.
8. Lock your car doors and roll up the windows completely – even if you're only running a quick errand. Do not leave valuables such as MP3 players and GPS units in plain view.
9. If you choose to drink, drink legally and responsibly. Remember that your ability to respond is diminished by over-consumption of alcohol.
10. Stay alert at all times and call the police immediately to report suspicious activity.
11. Never leave personal property – including book bags and laptops – unattended.
12. Put ICE (In Case of Emergency) in your cell phone, along with a name and telephone number of a loved one, to enable emergency services personnel to contact your family in the event of an emergency.
13. Listening to loud music or using your cell phone distracts you from being alert to potential safety issues. Unplug yourself and tune in to your immediate environment.
14. Utilize crosswalks at all times and obey the signals at intersections when walking. Under Illinois law, as a pedestrian, you DO NOT have the right of way until you establish yourself in the crosswalk. If you are crossing at any location other than a crosswalk, you MUST yield to vehicular traffic.
15. When driving, be aware of pedestrians and bicyclists and yield to them when required by law.

### **Preventing and Responding to Sex Offenses**

Shear Learning Academy of Cosmetology, Inc DBA, Reflections Academy of Beauty provides literature on sexual assault, date rape education and risk education. During Orientation, all new students will receive a copy of the Rape Awareness information sheet. This information includes how to reduce the risks of various types of rape, and also what you should do if you have been raped.

### **Procedures for what you should do if you have been Raped**

1. If you are a victim of a sexual assault your first priority should be to get to a safe place.
2. Victims are strongly encouraged to report the incident to the local police.
3. Seek emergency medical care.
4. The victim should not change clothes or bathe before going to a hospital in order to preserve physical evidence that may be needed for investigation and prosecution.
5. If the victim is reluctant to contact the police initially, she/he should still seek treatment at a hospital to preserve evidence and address any health concerns. Then medical attention should be obtained.
6. Contact personnel at Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty to report the incident. Personnel at Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty will assist the student in notifying the local police if the students requests assistance.

### **Counseling for Victims**

Shear Learning Academy of Cosmetology, Inc DBA, Reflections Academy of Beauty does not offer on-campus counseling for victims of sex offenses. However, there are a variety of off-campus services available.

Growing Strong Sexual Assault Center 217-428-0770 (Decatur)  
Rape Crisis Services 217-355-5214 (Champaign)  
RAINN – Rape, Abuse & Incest National Network Hotline 1-800-656-4673



### **Changes available at Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty for Victims of Sex Offenses**

Personnel at Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty can assist the victim with issues including, but not limited to, class schedule changes and withdrawal procedures. If the reporting student provides credible evidence that the accused student presents a continuing danger to a person or property or poses an ongoing threat of disrupting the academic process, the personnel at Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty may take interim disciplinary action against the accused student as appropriate.

### **Rights of the Accused and Accuser**

Any student or employee who wishes to file a disciplinary complaint may do so by contacting the Campus Security Authority at Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty. Regardless of whether law enforcement or criminal justice authorities choose to prosecute an act involving a Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty student or employee, disciplinary action may be imposed through a campus disciplinary proceeding. During such a disciplinary proceeding, the accuser and the accused are entitled to the same opportunities to have others present. Disciplinary sanctions may be imposed on students or employees who commit a sexual offense on campus or in connection with Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty activities.

Possible sanctions to be imposed following the final determination of disciplinary procedures include suspension or expulsion from Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty or termination of employment. The accuser and the accused will be informed of the outcome of any disciplinary proceedings brought alleging sexual misconduct.

### **Disclosures to an alleged victim**

Shear Learning Academy of Cosmetology, Inc, upon written request, will disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged is deceased as a result of the crime or offense, the information shall be provided, upon request, to the next of kin of the alleged victim.

### **Sex Offenders Information**

A list of all registered sex offenders in Illinois is available at [www.isp.state.il.us/sor/](http://www.isp.state.il.us/sor/)

### **Alcoholic Beverages**

The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Violators are subject to school disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone less than 21 years of age in a public place or a place open to the public is illegal. It is also a violation of Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty's policy for anyone to consume or possess alcohol in any public or private area of campus.

### **Illegal Drugs**

Shear Learning Academy of Cosmetology, Inc has been designated "drug free". The possession, use, sale, manufacturing or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced. Violators are subject to school disciplinary action, criminal prosecution, fine and imprisonment. It is a violation of Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty's policy for anyone to possess, use, sell, manufacture or distribute any controlled substance on any public or private area of the school campus.

### **Illegal Drugs and Financial Aid**

An important sanction under federal law is that persons convicted of any federal or state offense involving possession of a controlled substance are ineligible to receive any or all federal benefits (e.g., social security, student loans) for up to one year. If the offense involves distribution of a controlled substance, the guilty person could be ineligible for any or all federal benefits for up to 5 years.

Any students convicted of possessing or selling illegal drugs while receiving Title IV assistance will be ineligible for FSA funds based on the following chart

	Possession of Illegal Drugs	Sale of Illegal Drugs
1 <sup>st</sup> Offense	1 year from date of conviction	2 years from date of conviction
2 <sup>nd</sup> Offense	2 years from date of conviction	Indefinite period
3+ offenses	Indefinite period	Indefinite period

### **Alcohol and Substance Abuse Information**

#### *Prevention Programs*

Shear Learning Academy of Cosmetology, Inc prohibits possession, use and sale of alcoholic beverages, enforces the state underage drinking laws and state and federal drug laws. During Orientation, new students will receive a copy of the ALOCHOL AND DRUG ABUSE AWARENESS PROGRAM STATEMENT & POLICY, which provides information to students about the dangers of drugs and alcohol.

The following is a list of the entities that provide services for alcohol and drug education and help:

- \* Heritage Behavioral Health 217-362-6262
- \* St. Mary's Hospital Alcohol Drug Abuse Treatment Center 217-464-2500
- \* National Domestic Violence Hotline: 800-799-SAFE (7233)
- \* National Institute on Drug Abuse Hotline: 1-800-662-HELP
- \* National Institute on Drug Abuse Workplace Helpline: 1-800-843-4971
- \* National Clearinghouse for Alcohol and Drug Information: 1-301-468-2600
- \* Network of Colleges & Universities Committed to the Elimination of Drug & Alcohol Abuse: 1-202-357-6206
- \* The Center for Substance Abuse Treatment and Referral Hotline (800-662-HELP)
- \* The Center for Substance Abuse Prevention Helpline (800-967-5752)

Any student who suspects they or someone else may be at risk is invited to seek services that can be of help. Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty maintains drug and alcohol education information and a list of counseling and support services, including local services, which can be obtained from any of Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty's staff.

### **Vaccination Policy**

Shear Learning Academy of Cosmetology, Inc DBA, Reflections Academy of Beauty Academy of Cosmetology does not have vaccination requirements.

### **Weapons**

The possession and/or use of weapons on school property is strictly prohibited. The carrying of a weapon on college property is a violation Shear Learning Academy of Cosmetology, Inc, DBA, Reflections Academy of Beauty's Policy and state and federal law. Carrying a weapon on campus will result in campus discipline and the offender may be referred to local law enforcement for criminal charges.