



Reflections Academy of Beauty At-A-Glance Courses, Admission and Tuition

Hours

Cosmetology, Cosmetology Instructor, Barber

Full Time: Monday- Thursday 8:30am – 4:00pm and Friday 8:30am – 12:30pm

Cosmetology and Barber Instructor

Part-Time: Monday – Friday 8:30am – 12:30pm

Esthetics

Part-Time Evenings: Monday- Thursday 5:00pm -9:00pm

Cosmetology (1500 Clock Hour)

Course Description: The State of Illinois requires 1500 hours of training which takes approximately eleven and one-half (11 ½) months full-time. The first 10 weeks students learn basic theory and practical skills. After successful completion of this level, students graduate to working with live clients in our clinic. All work is monitored by a licensed instructor. The skills learned throughout the program will prepare students to take the State Board Exam and to obtain an entry-level position.

Cosmetology Instructor (500 Clock Hour)

Cash pay only

Course Description: The State of Illinois requires Cosmetologists wishing to obtain their Instructor License to have two (2) years of experience and take 500 hours of training. This takes approximately five (5) months to complete on a full-time schedule. This course is designed to teach the methods and principles of teaching. Upon completion, students will be prepared to take the State Board Exam to acquire the Instructor License.

Cosmetology Instructor (1000 Clock Hour)

Course Description: The State of Illinois requires Cosmetologists wishing to obtain their Instructor License will take 1000 hours of training, if they do not have at least two (2) years of experience, which takes approximately nine (9) months to complete on a full-time schedule. This course is designed to teach the methods and principles of teaching. Upon completion students will be prepared to take the State Board Exam to acquire the Instructor License.

Esthetics (750 Clock Hour)

Course Description: The State of Illinois requires 750 hours of training which takes approximately twelve(12) months, or 47 weeks, to complete. The first 10 weeks students learn basic theory and practical skills. After successful completion of this level, students graduate to working with live clients in our clinic. All work is monitored by a licensed instructor. The skills learned throughout the program will prepare students to take the State Board Exam and to obtain an entry-level position.

Barber (1500 Clock Hour)

Course Description: The State of Illinois requires 1500 hours of training which takes approximately eleven and one-half (11 ½) months full-time. The first 10 weeks students learn basic theory and practical skills. After successful completion of this level, students graduate to working with live clients in our clinic. All work is monitored by a licensed instructor. The skills learned throughout the program will prepare students to take the State Board Exam and to obtain an entry-level position.

Barber Instructor (1000 Clock Hour)

Course Description: The State of Illinois requires Cosmetologists wishing to obtain their Instructor License will take 1000 hours of training, if they do not have at least two (2) years of experience, which takes approximately nine (9) months to complete on a full-time schedule. This course is designed to teach the methods and principles of teaching. Upon completion students will be prepared to take the State Board Exam to acquire the Instructor License.

2026 Class Start Schedule for all Courses

January 5th, 2026

February 9th, 2026

March 23rd, 2026

April 27th, 2026

June 1st, 2026

July 13th, 2026

August 17th, 2026

September 21st 2026

October 26th, 2026

December 7th, 2026

Program Costs:

Cosmetology

| | |
|------------------|--------------------|
| Registration Fee | \$100.00 |
| Uniforms | \$400.00 |
| Book and Kit | \$2,000.00 |
| Tuition | \$19,500.00 |
| <hr/> | |
| Total | \$22,000.00 |

Cosmetology Instructor- 500 Hour

****Cash Pay Only****

| | |
|------------------|-------------------|
| Registration Fee | \$100.00 |
| Instructor Book | \$250.00 |
| Tuition | \$3,400.00 |
| <hr/> | |
| Total | \$3,750.00 |

Cosmetology and Barber Instructor- 1000 Hour

| | |
|------------------|-------------------|
| Registration Fee | \$100.00 |
| Books | \$250.00 |
| Tuition | \$6,400.00 |
| <hr/> | |
| Total | \$6,750.00 |

Esthetics

| | |
|------------------|--------------------|
| Registration Fee | \$100.00 |
| Uniforms | \$400.00 |
| Book and Kit | \$1,750.00 |
| Tuition | \$9,750.00 |
| <hr/> | |
| Total | \$12,000.00 |

Barber

| | |
|------------------|--------------------|
| Registration Fee | \$100.00 |
| Uniforms | \$400.00 |
| Book and Kit | \$1,500.00 |
| Tuition | \$13,500.00 |
| <hr/> | |
| Total | \$15,500.00 |

Admission Requirements

Cosmetology 1500 hours, Barber 1500 hours, Esthetics 750 hours

- Copy of high school diploma or GED certificate or high school transcript (showing completion)
- Copy of Social Security Card
- Copy of Driver's License or State ID
- An essay stating why you would like to join the program and pursue a career in your prospective program & where you see yourself in 5 years
- Resume
- 2 letters of recommendation (high school counselor, pastor, teacher, pastor, ect)

Cosmetology Instructor (500/1000 clock hour) and Barber Instructor (1000 clock hour)

- Must have a valid Cosmetologist or Barber License
- Copy of high school diploma or GED certificate or high school transcript (showing completion)
- Copy of Social Security Card
- Copy of Driver's License or State ID
- An essay stating why you would like to join the program and pursue a career in your prospective program & where you see yourself in 5 years
- Resume
- 2 letters of recommendation (high school counselor, pastor, teacher, pastor, ect)

Admissions – Rebecca “Riki” Wright

riki@reflectionsacademyofbeauty.com

Financial Aid – Hannah Walker

hannah@reflectionsacademyofbeauty.com

Administrative Assistant – Jamie Horve

jamie@reflectionsacademyofbeauty.com

Career Opportunities in the field of Cosmetology, Barber, Esthetics, Nail Technology and/or Instructor

- Cosmetologist and/or Cosmetology Instructor
- Barber and/or Barber Instructor
- Esthetician
- Stylist
- Nail Technician
- Make-Up Technician
- Platform Artist
- Product Representative
- Salon Owner or Manager
- Skin Care Specialist
- State Board Member
- State Board Examiner

Prospective Student Application

The following items MUST be submitted with this application: Copy of your driver's license or state ID, a copy of your high school diploma or GED certificate, a copy of your social security card, an essay stating why you would like to join our program and pursue a career in this industry and where you see yourself in 5 years, and \$100.00 registration fee. Applications will not be processed until all items have been received.

What is your area of interest: (Please circle one)

Cosmetology, Cosmetology Instructor (500 /1000 hrs), Barber, Barber Instructor 1000 hrs, Esthetics

Preferred Start Date: _____

How do you plan to fund your education: Self Pay/Guardian, Student Loans, Financial Aid

Name: _____ Date: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Mailing Address (if different than street address): _____

City: _____ State: _____ Zip Code: _____

Phone #: _____

Email Address: _____

Date of Birth: _____ Age: _____ Social Security #: _____

Sex: Male/Female/Other First Language: _____

Citizenship Status: US Citizen, Dual Citizen, Eligible Non-Citizen, Non-Eligible Citizen

School Information:

Have you attended College Previously? Yes No

College Name: _____

College Address: _____ City/State/Zip: _____

Dates Attended: _____ to _____ Graduation Date: _____

Degree Received: _____

Have you attended Cosmetology/Esthetics/Barber/ Nail Tech School Before? Yes No

School Name: _____

School Address: _____ City/State/Zip: _____

Dates Attended: _____ to _____ Graduation Date: _____

Reason for Leaving: _____

Highest Level of Education: Middle School, High School, GED

School Name: _____

School Address: _____ City/State/Zip: _____

Graduation Date or GED Date: _____

Ethnicity:

The Department of Education requires us to collect race and ethnicity information for our students and employees. Please review and respond to Both of the questions below:

1. Are you Hispanic or Latino? (choose only one)
 - a. No, not Hispanic or Latino
 - b. Yes, Hispanic or Latino
2. How would you describe yourself (Choose on or more)
 - a. American Indian or Alaska Native
 - b. Asian
 - c. Black or African American
 - d. Native Hawaiian or Other Pacific Islander
 - e. White

Work Experience:

| Date: Month/Year | Name and Address of Employer | Position Reason for leaving |
|---------------------|------------------------------|-----------------------------|
| From _____ to _____ | _____ | _____ |
| | _____ | _____ |
| From _____ to _____ | _____ | _____ |
| | _____ | _____ |
| From _____ to _____ | _____ | _____ |
| | _____ | _____ |

Do you have a criminal record? Yes No

Certain offenses could require a person to go before a review board for a license in the industry or a person could be denied a license because of certain offenses. Please see our website for the link to the Barber, Cosmetology, Esthetics, Hair Braiding, and Nail Technology Act of 1985.

Please Explain: _____

READ CAREFULLY BEFORE YOU SIGN AND SUBMIT

Please complete all information and return to Reflections Academy of Beauty. Attach a copy of your driver's license or state ID; a copy of your high school diploma or GED Certificate, an essay stating why you would like to join our program and pursue a career in this industry and where you see yourself in 5 years, and a \$100.00 registration fee. Once we receive your information and registration fee we will contact you.

My signature confirms that I was provided with the following information prior to enrollment either in print or from the school website (reflectionsacademyofbeauty.com):

- Course Catalog and Consumer Information
- Compensation a successful graduate may reasonably expect
- Physical demands of the profession
- Requirements and Laws for obtaining and maintaining a license in this industry for the State of IL
- Prospective Employer Requirements and Expectations
- Outcome rates (Completion, Licensure, placement, transfer out)

My signature also confirms my consent for Reflections Academy of Beauty to perform a background check on me:

Applicant Signature: _____ Date: _____

Applicant Name (please print): _____

For Office Use Only: _____

REFLECTIONS ACADEMY OF BEAUTY
NOTICE OF NON-DISCRIMINATION
&
SEXUAL HARASSMENT POLICIES & GRIEVANCE PROCEDURES

I. Policy

It is the policy of Reflections Academy of Beauty (the "School") to maintain an environment for students, faculty, administrators, staff, and visitors that is free of all forms of discrimination and harassment, including sexual harassment. The School has enacted the Sexual Harassment Policies & Grievance Procedures (the "Policy") to reflect and maintain its institutional values, to provide for fair and equitable procedures for determining when this Policy has been violated, and to provide recourse for individuals and the community in response to violations of this Policy.

The Policy can be found at the School's website at www.reflectionsacademyofbeauty.com or obtained in person from the Title IX Coordinator (see below).

The School does not discriminate on the basis of sex in its educational, extracurricular, or other programs or in the context of employment. Sex discrimination is prohibited by Title IX of the Education Amendments of 1972, a federal law that provides:

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.

This Policy prohibits all forms of sex discrimination, harassment, and misconduct, including sexual assault, domestic violence, dating violence, and stalking. The requirement not to discriminate in the School's education programs or activities extends to admission. This Policy also prohibits retaliation against a person who has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under this Policy. Inquiries about the application of Title IX may be referred to the School's Title IX coordinator, the U.S. Department of Education Office for Civil Rights, or both.

The School also prohibits other forms of discrimination and harassment, including discrimination and harassment on the basis of race, color, national origin, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies, including Title IX:

Jamie Horve
3122 Brettwood Cir
Decatur, IL 62526
Phone: (217) 425-9117
Email: jamie@reflectionsacademyofbeauty.com

Inquiries or complaints concerning the School's compliance with Title IX or other federal civil rights laws may be referred to the U.S. Department of Education's Office for Civil Rights.

Office for Civil Rights, Midwest Region
233 N. Michigan Ave., Suite 240
Chicago, IL 60601
Phone: (800) 537-7697
Email: ocrmail@hhs.gov

Reflections Academy of Beauty desires to create and sustain an anti-discriminatory environment and will not tolerate discrimination of any kind. The School will achieve this through education, orientation, and training for all students, staff, and faculty for the purpose of creating awareness of both the issues surrounding discrimination

as well as accountability, sensitivity training, and anti-discrimination training in their classrooms, at least once while the student is in school.

II. Sexual Harassment Grievance Procedure

Reports of sexual harassment should be made to the School's Title IX Coordinator or to a Designated School Official. As set forth in the Policy, the School's Designated School Officials are the Owner and the Compliance Officer. The School will respond promptly when it has actual knowledge of sexual harassment in its education programs or activities. The Title IX Coordinator will promptly contact the complainant to discuss the availability of supportive measures, consider the complainant's wishes with respect to supportive measures, inform the complainant of the availability of supportive measures with or without the filing of a formal complaint, and explain to the complainant the process for filing a formal complaint.

The School will investigate all formal complaints of sexual harassment. A formal complaint must be in writing, filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent, and request that the School investigate the allegation of sexual harassment. A formal complaint form may be obtained from the Title IX Coordinator, although no particular form is required to submit a formal complaint so long as the complaint is in writing, signed by a complainant, alleges sexual harassment against a respondent, and requests an investigation. The School's Title IX Coordinator oversees the School's investigation, response to, and resolution of all reports of prohibited sexual harassment, and of related retaliation, involving students, faculty, and staff.

If all parties voluntarily agree to participate in an informal resolution that does not involve a full investigation and adjudication after receiving notice of a formal complaint and if the School determines that the particular formal complaint is appropriate for such a process, the School will facilitate an informal resolution to assist the parties in reaching a voluntary resolution. The School retains the discretion to determine which cases are appropriate for voluntary resolution.

The School will convene a hearing panel following the end of an investigation. The hearing panel determines whether the respondent is responsible or not responsible for a violation of the Policy. If the respondent is determined to be responsible, the hearing panel's written determination will include any disciplinary sanctions the Institute imposes on the respondent. The Policy provides that the parties have the right to appeal the hearing panel's determination under certain circumstances.

ACKNOWLEDGMENT: I acknowledge receiving notice of the School's Sexual Harassment Policies & Grievance Procedures, including how to report or file a complaint of sex discrimination, how to report or file a formal complaint of sexual harassment, and how the School will respond.

Signature

Date

Print Name: _____

Reflections Academy of Beauty Inquiries and Admissions Checklist

**Signature Required*

- School Catalog (Emailed with Admissions Items)
- Admission Application/Enrollment Requirements
- Annual Report, Price Calculator, Gainful Employment- Found on the website at www.reflectionsacademyofbeauty.com
- Dress Code
- Notice of Non-Discrimination & Sexual Harassment Policies & Grievance Procedures
- Age (Valid ID/Driver's License and/or Birth Certificate)
- High School Graduation (Diploma or GED Certificate or Transcript)

Student Signature: _____ Date: _____

School Official Signature: _____ Date: _____

Diploma Verification

I, _____, authorize Reflections Academy of Beauty to receive information of the validity of my High School Diploma/GED.

Student Signature

Date

Reflections Academy of Beauty Representative

Date



To whom it may concern,

Due to the Illinois State standards set by the IDFPR (Illinois Department of Financial and Professional Regulation) some students will not be allowed to receive their Cosmetology, Barber or Esthetician license because of felony convictions. The type of felonies denied will be solely decided by the IDFPR and any questions can be referred to their website for information.

Financial and Professional Regulations

100 West Randolph, 9th Floor Chicago, IL 60601

320 West Washington, 3rd Floor Springfield, IL 62786

<http://www.idfpr.com/DPR.asp>

1 (888) 473-4858

Student Signature: _____ Date: _____

Frequently Asked Questions About How Having a Criminal Conviction Could Affect Getting a Barber, Cosmetologist, Esthetician, Hair- Braider, or Nail Technician License

1. I am applying for the first-time for a license to be a barber, cosmetologist, esthetician, hair braider, or nail technician and I have a criminal conviction in my past. Can I still get a license?

ANSWER: Depending on the type and nature of the conviction, most likely yes if you are otherwise qualified. An applicant's convictions, along with other factors, may be considered by the Department in its decision whether to grant a license. We encourage you to apply and fully participate in the Department's review process. Last year, for all licensed professions, 99% of applicants with a conviction who aren't barred by law and who accurately completed the application disclosing their conviction have obtained a license.

2. Which convictions are an automatic bar to obtaining a barber, cosmetologist, esthetician, hair braider, or nail technician license?

ANSWER: There are no convictions which would result in an automatic bar to obtaining a barber, cosmetologist, esthetician, hair braider, or nail technician license.

3. Which convictions will the Department consider when determining whether an applicant qualifies for a barber, cosmetologist, esthetician, hair braider, or nail technician license? (These are NOT an automatic bar to obtaining a license, but they do need to be disclosed on your application.)

- First degree murder
- Drug induced homicide
- Unlawful restraint
- Aggravated unlawful-restraint
- Involuntary servitude
- Predatory criminal sexual assault of a child
- Criminal sexual assault
- Aggravated kidnaping
- Kidnaping
- Aggravated battery
- Terrorism
- Possessing a deadly substance
- Material support for terrorism
- Armed violence
- Any offence based on consumer fraud or deceptive business practices
- Second degree murder
- Unlicensed Practice
- Kidnapping
- Forcible detention
- Involuntary sexual servitude of a minor
- Aggravated criminal sexual assault
- Criminal sexual abuse
- Aggravated robbery
- Armed robbery
- Aggravated vehicular hijacking
- Causing a catastrophe
- Making a terrorist threat
- Hindering prosecution of terrorism
- Any offense requiring registration under the Sex Offender Registration Act
- Attempt of any of the above offenses

4. Which convictions will the Department NOT consider when determining whether an applicant qualifies for a barber, cosmetologist, esthetician, hair braider, or nail technician license? (These convictions do need to be disclosed on your application, but they will not have a negative effect on your request for a license.)

- Cannabis possession or sale
- Trespass
- Vandalism
- Arson
- Burglary
- Stalking
- Battery
- Theft
- Robbery
- Assault
- Traffic offenses (except driving under the influence and reckless homicide)
- Convictions that have been expunged, sealed, vacated, or reversed by the court or a juvenile conviction/disposition. These convictions do NOT have to be disclosed to the Department. Please refer to question 5 below for more information.

5. I have a juvenile conviction in my past, or an adult conviction that has since been expunged, sealed, vacated, or reversed by the court. Should I still notify the Department of this conviction?

ANSWER: No. Individuals applying for a license should not disclose to the Department any adult convictions that have been expunged, sealed, vacated, or reversed by the court or any juvenile conviction/disposition.

6. I have a conviction in my past and have submitted my application. What can I expect next?

ANSWER: The Department may contact you to request additional information or request an informal conference to discuss your past conviction.

DISCLAIMER: The above questions and answers are provided for general information only and may not be completely accurate in every circumstance, do not purport to be legal advice, and are not intended to be legally binding on the Department in a particular case. Questions involving interpretation of the law and your legal rights and obligations should be addressed to your lawyer.